

Minutes of IQAC Meeting

Date: 02-06-2018

The IQAC meeting with staff is held on 11-06-2018 at principals chamber at 3.30pm under the chairmanship of principal of the college.

Agenda:

1. Chalkout the plan of action for the academic year 2018-19
2. To analyse the semester results
3. To prepare the academic calendar
4. Encourage the faculty member applying for seminars and workshops

Resolutions:

1. The IQAC and the staff committee unanimously resolved to advertise in and around chirala about the courses and facilities available in the college to improve admissions.
2. The result of the previous semester was reviewed and suggested steps to improve the results
3. Base on the university calendar the academic calendar was prepared with the consultation of faculty members
4. It is resolved to encourage the faculty members to apply for seminars and workshops in their respective departments in the college.

PRINCIPAL

Minutes of IQAC Meeting

Date: 10-09-2018

The IQAC meeting with staff is held on 10-09-2018 at principals chamber at 3.00pm under the chairmen ship of principal of the college.

Agenda:

1. Preparation of AQAR report
2. Parent teacher meeting
3. Review of the syllabus coverage for the preparation of students to the 1st sem exams
4. Endorsed to run faculty development programs

Resolutions:

1. The IQAC resolved to submit the AQAR in the format designed by the NAAC
2. It is also resolved to arrange the parent teacher meeting to time to time with the respective class teachers
3. Reviewed the syllabus coverage in all the subjects department wise and suggested some steps to complete the syllabus effectively.
4. It is suggested to conduct FDP's in all the departments.

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