CHIRALA
ENGINEERING COLLEGE

Awarded 'A' Grade by APSCHE,ISO 9001-2008 certified Institute
(Approved by AICTE and Affiliated to JNTUK - Kakinada)
Chirala, Prakasam District, Andhra Pradesh, India. Pin – 523157

Department of CSE&IT

Date: 19-08-2022

CIRCULAR

This is to inform to all faculty members that a meeting will be convened in HOD Chamber at 12:30 PM on 20/08/2022 to appoint **Mentors** for the Academic Year 2022-2023 for **B.Tech II-I students**. All faculty members advised to attend without fail.

Agenda for the meeting:

- To appoint one mentor for around 15-20 students.
- To discuss the duties and roles of mentors.

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Chirala, Prakasam District, Andhra Pradesh, India. Pin – 523157

Department of CSE&IT

Date: 20-08-2022

MEETING MINUTES

A meeting was convened by the HOD, Department of CSE&IT for all faculty to appoint mentors to II-I Students on 20/08/2022. On the Meeting, discussed various duties and responsibilities, finalized the following resolutions.

Resolutions:

It was decided that the appointed mentors would:

- Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance,
- Notify parents about their wards' attendance and academic performance.
- Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
- Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
- Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
- Prepare and plan well for the scheduled sessions with their mentees.

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Department of CSE&IT

Date: 20-08-2022

CIRCULAR

With reference to the Meeting conducted on 20/08/2022 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I students.

S.No	Name of the Mentor	Year	Regd. No From	Regd. No To	Count	Signature
1	Mrs. N. Mounika	II	21E91A0501	21E91A0515	15	N. Mounika
2	Mr. P. Bhagavan Das	II	21E91A0516	21E91A0538	20	
3	Mr. T. Uday	II	21E91A0539	21E91A0563	20	
4	Mr. Y. Ashok	II	21E91A0564	21E91A0584	20	Y.Ashok
5	Mrs. G. V. Leela Kumari	II	21E91A0585	21E91A05A7	20	G.V.leela kumari
6	Mr. Sk. Jilani	II	21E91A05A9	22E95A0507	20	
7	Mr. Md. Ismail Khan	II	22E95A0508	21KK1A0503	8	
			21E91A1201	21E91A1212	12	
8	Mr. A. Balaji	II	21E91A1213	22E95A1201	19	

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Department of CSE&IT

Date: 29-08-2022

CIRCULAR

This is to inform to all faculty members that a meeting will be convened in HOD Chamber at 12:30 PM on 30/08/2022 to appoint **Mentors** for the Academic Year 2022-2023 for **B.Tech III-I students**. All faculty members advised to attend without fail.

Agenda for the meeting:

- To appoint one mentor for around 15-20 students.
- To discuss the duties and roles of mentors.

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Date: 30-08-2022

MEETING MINUTES

A meeting was convened by the HOD, Department of CSE&IT for all faculty to appoint mentors to III-I Students on 30/08/2022. On the Meeting, discussed various duties and responsibilities, finalized the following resolutions.

Resolutions:

It was decided that the appointed mentors would:

- Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance,
- Notify parents about their wards' attendance and academic performance.
- Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
- Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
- Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
- Prepare and plan well for the scheduled sessions with their mentees.

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Department of CSE&IT

Date: 30-08-2022

CIRCULAR

With reference to the Meeting conducted on 30/08/2022 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech III-I students.

S.No	Name of the Mentor	Year	Regd. No		Count	Signature
			From	**To**		
1	Mr. B. Manikanta	III	20E91A0501	20E91A0517	16	
2	Mr. Ch. Mastan Chowdary	III	20E91A0519	20E91A0541	20	
3	Mr. N. Moulali	III	20E91A0542	20E91A0569	20	
4	Mr. A. Yugandhara Reddy	III	20E91A0570	20E91A0594	20	
5	Mrs. N. Mounika	III	21E95A0501	20GK1A0541	5	

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Department of CSE&IT

Date: 01-07-2022

CIRCULAR

This is to inform to all faculty members that a meeting will be convened in HOD Chamber at 12:30 PM on 02/07/2022 to appoint **Mentors** for the Academic Year 2022-2023 for **B.Tech IV-I students**. All faculty members advised to attend without fail.

Agenda for the meeting:

- To appoint one mentor for around 15-20 students.
- To discuss the duties and roles of mentors.

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Chirala, Prakasam District, Andhra Pradesh, India. Pin – 523157

Department of CSE&IT

Date: 02-07-2022

Meeting Minutes

A meeting was convened by the HOD, Department of CSE&IT for all faculty members to appoint mentors to IV-I B.Tech Students on 02-07-2022. On the Meeting, discussed various duties and responsibilities, finalized the following resolutions.

Resolutions:

It was decided that the appointed mentors would:

- Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance,
- Notify parents about their wards' attendance and academic performance.
- Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
- Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
- Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
- Prepare and plan well for the scheduled sessions with their mentees.

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Department of CSE&IT

Date: 02-07-2022

CIRCULAR

With reference to the Meeting conducted on 02/07/2022 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech IV-I students.

S.No	Name of the Mentor	Year	Regd. No		Count	Signature
			From	To		
1	Mr. K. Ramesh Babu	IV	19E91A0502	19E91A0522	20	
2	Mr. G. Naga Raju	IV	19E91A0523	19E91A0543	20	
3	Mr. B. Manikanta	IV	20E95A0501	20E95A0504	4	

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Department of CSE&IT

Date: 27-01-2023

CIRCULAR

This is to inform to all faculty members that a meeting will be convened in HOD Chamber at 12:30 PM on 28/01/2023 to appoint **Mentors** for the Academic Year 2022-2023 for **B.Tech II-II students**. All faculty members advised to attend without fail.

Agenda for the meeting:

- To appoint one mentor for around 15-20 students.
- To discuss the duties and roles of mentors.

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Department of CSE&IT

Date: 28-01-2023

MEETING MINUTES

A meeting was convened by the HOD, Department of CSE&IT for all faculty to appoint mentors to II-II Students on 28/01/2023. On the Meeting, discussed various duties and responsibilities, finalized the following resolutions.

Resolutions:

It was decided that the appointed mentors would:

- Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance,
- Notify parents about their wards' attendance and academic performance.
- Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
- Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
- Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
- Prepare and plan well for the scheduled sessions with their mentees.

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Department of CSE&IT

Date: 28-01-2023

CIRCULAR

With reference to the Meeting conducted on 28/01/2023 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-II students.

S.No	Name of the Mentor	Year	Regd. No From	Regd. No To	Count	Signature
1	Mrs. N. Mounika	II	21E91A0501	21E91A0515	15	N. Mounika
2	Mr. P. Bhagavan Das	II	21E91A0516	21E91A0538	20	BD
3	Mr. T. Uday	II	21E91A0539	21E91A0563	20	Uday
4	Mr. Y. Ashok	II	21E91A0564	21E91A0584	20	Y.Ashok
5	Mrs. G. V. Leela Kumari	II	21E91A0585	21E91A05A7	20	G.v.leela kumri
6	Mr. Sk. Jilani	II	21E91A05A9	22E95A0507	20	Jeeani
7	Mr. Md. Ismail Khan	II	22E95A0508	21KK1A0503	8	IK
			21E91A1201	21E91A1212	12	
8	Mr. A. Balaji	II	21E91A1213	22E95A1201	19	Bcu

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Department of CSE&IT

Date: 30-12-2022

CIRCULAR

This is to inform to all faculty members that a meeting will be convened in HOD Chamber at 12:30 PM on 31/12/2022 to appoint **Mentors** for the Academic Year 2022-2023 for **B.Tech III-II students**. All faculty members advised to attend without fail.

Agenda for the meeting:

- To appoint one mentor for around 15-20 students.
- To discuss the duties and roles of mentors.

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Date: 31-12-2022

MEETING MINUTES

A meeting was convened by the HOD, Department of CSE&IT for all faculty to appoint mentors to III-II Students on 31/12/2022. On the Meeting, discussed various duties and responsibilities, finalized the following resolutions.

Resolutions:

It was decided that the appointed mentors would:

- Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance,
- Notify parents about their wards' attendance and academic performance.
- Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
- Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
- Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
- Prepare and plan well for the scheduled sessions with their mentees.

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Chirala, Prakasam District, Andhra Pradesh, India. Pin – 523157

Department of CSE&IT

Date: 31-12-2022

CIRCULAR

With reference to the Meeting conducted on 31/12/2022 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech III-II students.

S.No	Name of the Mentor	Year	Regd. No From	Regd. No To	Count	Signature
1	Mr. B. Manikanta	III	20E91A0501	20E91A0517	16	
2	Mr. Ch. Mastan Chowdary	III	20E91A0519	20E91A0541	20	
3	Mr. N. Moulali	III	20E91A0542	20E91A0569	20	
4	Mr. R. Bhavani Sankar	III	20E91A0570	20E91A0594	20	
5	Mrs. N. Mounika	III	21E95A0501	20GK1A0541	5	

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Department of CSE&IT

Date: 12-12-2022

CIRCULAR

This is to inform to all faculty members that a meeting will be convened in HOD Chamber at 12:30 PM on 13/12/2022 to appoint **Mentors** for the Academic Year 2022-2023 for **B.Tech IV-II students**. All faculty members advised to attend without fail.

Agenda for the meeting:

- To appoint one mentor for around 15-20 students.
- To discuss the duties and roles of mentors.

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Department of CSE&IT

Date: 13-12-2022

MEETING MINUTES

A meeting was convened by the HOD, Department of CSE&IT for all faculty to appoint mentors to IV-II Students on 13/12/2022. On the Meeting, discussed various duties and responsibilities, finalized the following resolutions.

Resolutions:

It was decided that the appointed mentors would:

- Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance,
- Notify parents about their wards' attendance and academic performance.
- Build mentor-mentee relationship to enhance mentee's self-esteem and performance.
- Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
- Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
- Prepare and plan well for the scheduled sessions with their mentees.

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Department of CSE&IT

Date: 13-12-2022

CIRCULAR

With reference to the Meeting conducted on 13/12/2022 in HOD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech IV-II students.

S.No	Name of the Mentor	Year	Regd. No		Count	Signature
			From	To		
1	Mr. K. Ramesh Babu	IV	19E91A0502	19E91A0522	20	
2	Mr. G. Naga Raju	IV	19E91A0523	19E91A0543	20	
3	Mr. B. Manikanta	IV	20E95A0501	20E95A0504	4	

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